



AKSHAYA

COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, Affiliated to Anna University & Accredited by NAAC)
Kinathukadavu, Coimbatore - 642 109.



03.01.2023

Submitted to Managing Trustee/Chairman through Trustee Shri. P. Rangaraj
Sir,

Amendment to Maternity Leave vide Leave Policy under Section 4 approved on 20.12.2020

It is proposed to amend the "Maternity leave" under leave policy presently in vogue as per the recommendation given below

| Section | Present Policy | Proposed Policy |
|---------|---|--|
| 4. a) | 6 months maternity leave with one month salary can be availed twice in her career. | Six months maternity leave with two months salary can be availed twice in her career. |
| b) | One month salary will be sanctioned only if the faculty rejoins during the seventh month. | Two months salary will be sanctioned only if the faculty rejoins during the seventh month. |

Kindly sanction approval for the revised Maternity Leave policy to implement the same with effort from calendar year 2023.

Approved/~~Not Approved~~

CHAIRMAN

T. SUBRAMANIYAN
CHAIRMAN

Akshaya College of Engineering and Technology
Kinathukadavu, Coimbatore - 642 109

K.S.J.
3/1/23

PRINCIPAL

Dr. K. SIVASANKARI M.E., Ph.D.,
PRINCIPAL

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TRUSTEE