

Ref. No.: ACET/EOC/2026

Date: 05.02.2026

OFFICE ORDER

Subject: Constitution of the Equal Opportunity Centre and the Equity Committee in pursuance of the University Grants Commission (Promotion of Equity in Higher Education Institutions) Regulations, 2026 (UIN: 1/2026).

Whereas the University Grants Commission (Promotion of Equity in Higher Education Institutions) Regulations, 2026, notified vide Notification dated 13th January 2026 (F. No. 1-7/2011(SCT)), require every Higher Education Institution to establish an Equal Opportunity Centre and constitute an Equity Committee thereunder;

And whereas Akshaya College of Engineering and Technology (ACET) is committed to eradicating discrimination on the grounds of religion, race, caste, gender, place of birth, or disability, and to promoting full equity and inclusion amongst all stakeholders in accordance with the aforesaid Regulations;

Now, therefore, in exercise of the powers vested in the Head of the Institution under Regulation 4(3) read with Regulation 5 of the said Regulations, the following is hereby ordered:

1. Establishment of the Equal Opportunity Centre

An Equal Opportunity Centre is hereby established at ACET with effect from 05.02.2026, to oversee the effective implementation of policies and programmes for disadvantaged groups, to provide guidance and counselling on academic, financial, social, and other matters, and to enhance diversity on campus, in accordance with Regulation 5(1) of the Regulations.

Dr.T.Surya, Assistant Professor is hereby nominated as the Coordinator of the Equal Opportunity Centre, being a regular professor member with an established interest in the welfare of disadvantaged social groups, in accordance with Regulation 5(4).

2. Constitution of the Equity Committee

The Equity Committee is hereby constituted under Regulation 5(5) and 5(6) to manage the functioning of the Centre and to enquire into complaints of discrimination, comprising the following members:

S.No.	Name	Designation / Affiliation	Category (Regn. 5(6))	Role in Committee	Signature
1	Dr.R.Ravindran	Principal	Head of Institution	Chairperson	
2	Dr.K.Sivasankari	Professor & Vice Principal	Faculty Member	Member	

S.No.	Name	Designation / Affiliation	Category (Regn. 5(6))	Role in Committee	Signature
3	Dr.R.Vignesh	Professor / Senior Faculty Member	Faculty Member	Member	R.Vy
4	Dr.M.Jenifer	Professor / Senior Faculty Member	Faculty Member	Member	M.H
5	Mrs.S.Sangeetha	Non-Teaching Staff	Staff Member	Member	Sangeetha
6	D.J.Sowmya	Representative, Civil Society Organisation	Civil Society Representative	Member	J. Soy
7	Adv.Janani Jegan	Representative, Civil Society Organisation	Civil Society Representative	Member	Janani
8	V.Dhilip	Student	Student Representative	Special Invitee	V.Dh
9	S.Sujeet	Student	Student Representative	Special Invitee	S. Suj
10	Dr.T.Surya	Coordinator, Equal Opportunity Centre	Coordinator, EOC	Member Secretary	T.Surya

Note: The composition above ensures representation of Other Backward Classes, Persons with Disabilities, Scheduled Castes, Scheduled Tribes, and women, in accordance with Regulation 5(7).

3. Term of the Committee

- The term of the Chairperson, Members, and Member Secretary shall be two (2) years from the date of this order, in accordance with Regulation 5(8).
- The term of the Special Invitees (student representatives) shall be one (1) year, in accordance with Regulation 5(8).
- The Committee shall meet at least twice a year; the quorum for a meeting, including the Chairperson but excluding Special Invitees, shall be four (4) members, in accordance with Regulation 5(9).
- In each bi-annual meeting, the Committee shall review action taken on matters received in the preceding six months, including matters referred to other committees constituted under UGC Regulations or any other applicable law.

4. Functions of the Equal Opportunity Centre / Equity Committee

The Centre and the Committee shall, in accordance with Regulation 5(10), perform the following functions:

- Ensure equity and equal opportunity to the campus community at large and bring about social inclusion.
- Promote equity among students, teaching, and non-teaching staff, and eliminate the perception of discrimination.
- Foster a socially congenial atmosphere for academic interaction and healthy interpersonal relationships among students of diverse social backgrounds.
- Sensitize stakeholders regarding social inclusion.
- Assist individuals or groups of students belonging to disadvantaged sections of society.

- Protect any aggrieved person who reports an incident of discrimination against retaliation.
- Disseminate information on schemes, programmes, notifications, and office orders relevant to socially disadvantaged sections.
- Prepare and disseminate an illustrative list of acts constituting discrimination.
- Prepare inclusive admission procedures for students from disadvantaged groups.
- Coordinate with Government and other agencies to mobilise academic and financial assistance for disadvantaged students.
- Maintain an online portal for reporting incidents of discrimination.
- Perform such other functions as may be necessary for the promotion of equity in the Institution.

5. Equity Helpline

An Equity Helpline shall be established and operated round the clock, accessible to any stakeholder in distress owing to a discrimination-related incident, in accordance with Regulation 6. The Helpline number/portal / e-mail shall be: equityhelpline@acetcbe.edu.in. The identity of a stakeholder reporting a violation shall be kept confidential if so requested.

6. Equity Squads and Equity Ambassadors

In accordance with Regulation 5(11), "Equity Squads" are hereby constituted to maintain vigil on campus and shall report to the Coordinator of the Equal Opportunity Centre.

In accordance with Regulation 5(12), "Equity Ambassadors" for their respective units/departments/faculties/hostels/libraries, and shall act as nodal officers for equity-related activities and report violations without delay.

7. Reporting Procedure

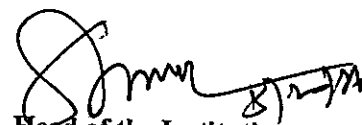
Any incident of discrimination may be reported by an aggrieved person through the online portal, in writing, or by email to the Coordinator, or via the Equity Helpline, in accordance with Regulation 8. The Equity Committee shall meet within 24 hours of receipt of such information, and shall submit its report to the Head of the Institution within 15 working days. An appeal against the Committee's report may be preferred before the Ombudsperson within 30 days, in accordance with Regulation 9.

8. Reporting and Monitoring

- The Equal Opportunity Centre shall publish a bi-annual report of its activities by the end of January and July every year on the Institution's website, including demographic composition of students and staff, dropout rates, and the status of grievances received.
- An annual report on the functioning of the Centre shall be submitted to the UGC, relevant statutory council(s)/commission(s), the State Higher Education Department/Directorate, and the affiliating University by the end of January every year, in accordance with Regulation 10(3).

9. Publicity

This order, the Regulations, and the details of the Equity Helpline shall be prominently displayed on the Institution's website in accordance with Regulation 7(b).



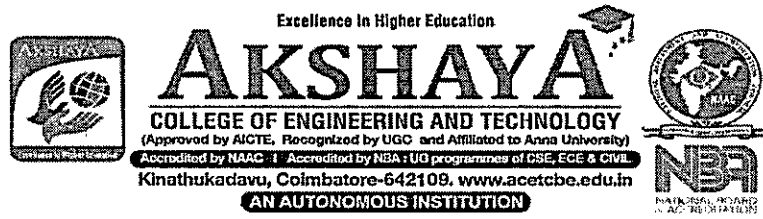
Head of the Institution

Principal

Akshaya College of Engineering and Technology
(Autonomous)
Kinathukadavu, Coimbatore-642109

Copy for information and necessary action to:

- All Members of the Equity Committee
- Coordinator, Equal Opportunity Centre
- All Heads of Departments / Hostel Wardens / Librarian
- Registrar / Controller of Examinations
- Notice Boards and Institution Website
- Affiliating University (if applicable)
- Guard File



Ref. No.: ACET/EOC/Squads-Ambassadors/2026

Date: 06.02.2026

OFFICE ORDER

Subject: Constitution of 'Equity Squads' and designation of 'Equity Ambassadors' in pursuance of Regulation 5(11) and 5(12) of the University Grants Commission (Promotion of Equity in Higher Education Institutions) Regulations, 2026 (UIN: 1/2026).

Whereas the University Grants Commission (Promotion of Equity in Higher Education Institutions) Regulations, 2026, notified vide Notification dated 13th January 2026 (F. No. 1-7/2011(SCT)), require every Higher Education Institution to constitute Equity Squads for maintaining vigil and preventing discrimination on campus; and to designate Equity Ambassadors in each unit, department, faculty, hostel, library, or facility;

And whereas the Equal Opportunity Centre and the Equity Committee of ACET stand constituted vide Office Order No. [Ref. No.ACET/EOC/2026] dated 05.02.2026;

Now, therefore, in exercise of the powers vested in the Head of the Institution under Regulation 4(3) read with Regulation 5(11) and 5(12) of the said Regulations, the following is hereby ordered:

1. Constitution of Equity Squads

Equity Squads are hereby constituted at ACET with effect from 06.02.2026, in accordance with Regulation 5(11), to maintain vigil and prevent any discrimination on the campus. The Squads shall remain mobile and shall visit vulnerable spots on campus frequently, and shall submit their reports to the Coordinator, Equal Opportunity Centre.

The Institution shall constitute the following Equity Squads, each covering a designated zone of the campus:

Squad No.	Name of Member	Designation / Category	Area(s) Assigned	Contact No.	Signature
Squad I	Ms.D.Kalaimathi	Faculty Member	Hostels A & B	7604901795	
Squad I	Ms.N.Abinaya	Staff Member	Hostels A & B	9345768776	
Squad I	V.Dhilip	III/ECE Student Representative	Hostels A & B	7200983879	
Squad II	Ms.K.Kalaiselvi	Faculty Member	Academic Blocks	9659068789	
Squad II	S.Sujeet	III/ECE Student Representative	Library Blocks	6385800313	
Squad III	Mr.M.Vadivel	Faculty Member	Sports Complex	9047170497	

Squad No.	Name of Member	Designation / Category	Area(s) Assigned	Contact No.	Signature
Squad III	Mr.R.Mariohar Mr.M.Devaraj	Staff Member	Common Areas	9750933393 9894294694	

Each Squad shall be led by a Team Lead who shall be responsible for coordinating visits, maintaining the visit log, and reporting observations to the Coordinator.

2. Functioning of the Equity Squads

- Each Squad shall conduct random and periodic visits to its assigned areas, including hostels, classrooms, libraries, canteens, sports facilities, and other common spaces, particularly spots identified as vulnerable to incidents of discrimination.
- Any incident of discrimination observed or reported to a Squad shall be brought to the notice of the Coordinator, Equal Opportunity Centre, without delay, for onward action by the Equity Committee under Regulation 8.
- Squads shall work in coordination with the Equity Helpline and the Equity Ambassadors of the respective areas.
- The identity of any person reporting an incident to a Squad member shall be kept confidential if such confidentiality is requested.
- Squads shall submit a consolidated report of their activities to the Coordinator ahead of every bi-annual meeting of the Equity Committee.

3. Designation of Equity Ambassadors

In accordance with Regulation 5(12), at least one stakeholder in each unit, department, faculty, school, hostel, library, or facility of the Institution is hereby designated as an 'Equity Ambassador'. Equity Ambassadors shall act as torchbearers of equity on campus, remain in touch with the Coordinator, Equal Opportunity Centre, act as nodal officers for implementing the Centre's programmes and activities within their respective units, and report any equity violation without delay.

S.No.	Unit / Department / Hostel / Library	Name of Equity Ambassador	Designation / Status	Contact No.
1	E-Block	Ms.K.Kalaiselvi	Faculty Member	9659068789
2	Hostel	Ms.D.Kalaimathi	Warden / Staff	7604901795
3	Hostel	Ms.N.Abinaya	Warden / Staff	9345768776
4	Central Library	Dr.L.ManojKannan	Staff	8072576687
5	Sports Complex	Mr.M.Vadivel	Staff / Faculty	9047170497
6	Common Areas	Mr.Rajendran	Staff	9787839049

4. Roles and Responsibilities of Equity Ambassadors

- Serve as the first point of contact for equity-related concerns within their unit, department, hostel, or facility.

- Create awareness among stakeholders in their unit about the Regulations, the Equity Helpline, and the reporting mechanism.
- Assist the Equal Opportunity Centre in implementing programmes, workshops, and awareness activities planned for their unit.
- Report any incident or perception of discrimination in their unit to the Coordinator without delay.
- Liaise with the Equity Squad covering their area to facilitate vigilance and prompt reporting.
- Maintain confidentiality of any information shared with them in the course of their duties.

5. Term and Review

The term of members of the Equity Squads and the Equity Ambassadors shall run concurrently with the term of the Equity Committee, i.e., two (2) years from the date of this order, unless otherwise modified by the Head of the Institution. Student members, where applicable, shall hold office for one (1) year, in line with the term prescribed for student Special Invitees under Regulation 5(8). The composition and functioning of the Squads and the list of Ambassadors shall be reviewed by the Equity Committee at each of its bi-annual meetings under Regulation 5(9).

6. Reporting and Escalation

Any report received by an Equity Squad or an Equity Ambassador indicating an incident of discrimination shall be forwarded to the Coordinator, Equal Opportunity Centre, who shall place it before the Equity Committee in accordance with the procedure prescribed under Regulation 8. Where, prima facie, a case under the penal laws is made out, the matter shall be brought to the notice of the police authorities concerned forthwith.

7. Publicity

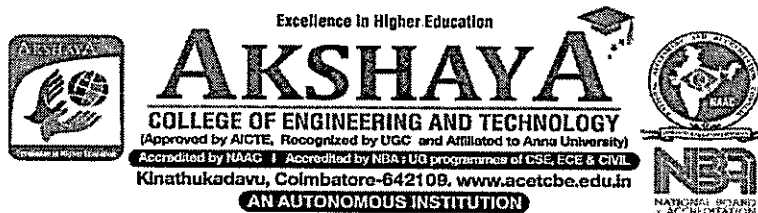
The names and contact details of the Equity Squad members and Equity Ambassadors shall be prominently displayed on the notice boards of the respective units and on the Institution's website, along with the details of the Equity Helpline, in accordance with Regulation 7(b) and 7(e).


Head of the Institution

Copy for information and necessary action to:

- Coordinator, Equal Opportunity Centre
- All Members of the Equity Committee.
- All Equity Squad Members and Team Leads named in Para 1
- All Equity Ambassadors named in Para 3
- Registrar / Controller of Examinations
- All Hostel Wardens / Chief Security Officer / Librarian
- Notice Boards and Institution Website
- Affiliating University (if applicable)
- Guard File

Principal
Akshaya College of Engineering and Technology
(Autonomous)
Kinnasreepalya, Coimbatore-642109



Ref. No.: ACET/EOC/Equity Helpline/2026]

Date: 06.02.2026

OFFICE ORDER

Subject: Establishment and Constitution of the 'Equity Helpline' in pursuance of Regulation 6 of the University Grants Commission (Promotion of Equity in Higher Education Institutions) Regulations, 2026 (UIN: 1/2026).

Whereas the University Grants Commission (Promotion of Equity in Higher Education Institutions) Regulations, 2026, notified vide Notification dated 13th January 2026 (F. No. 1-7/2011(SCT)), require every Higher Education Institution to establish and operate an Equity Helpline that shall function round the clock;

And whereas the Equal Opportunity Centre and the Equity Committee of ACET stand constituted vide Office Order No. Ref. No. ACET/EOC/2026 dated 05.02.2026;

Now, therefore, in exercise of the powers vested in the Head of the Institution under Regulation 4(3) read with Regulation 6 of the said Regulations, the following is hereby ordered:

1. Establishment of the Equity Helpline

An 'Equity Helpline' is hereby established at ACET with effect from 06.02.2026, to function round the clock (24 hours a day, 7 days a week), in accordance with Regulation 6(1). The Helpline shall be accessible to any stakeholder — student, faculty member, staff, or member of the managing committee — in distress owing to any discrimination-related incident, in accordance with Regulation 6(2).

2. Helpline Contact Details

Name of the Equity Helpline	ACET Equity Helpline Mr.Rajendran
Toll-Free / Contact Number	9787839049 (24x7)
WhatsApp / SMS Number	9787839049
Email ID	equityhelpline@acetcbe.edu.in
Online Reporting Portal	https://www.acetcbe.edu.in/grievences/
Physical Location (if walk-in)	Office
Nodal Officer-in-charge	Dr.T.Surya, Coordinator, Equal Opportunity Centre
Hours of Operation	Round the clock (24 hours x 7 days), as per Regulation 6(1)

These details shall be prominently displayed on the Institution's website, notice boards, hostels, and orientation material, in accordance with Regulation 7(b).

3. Duty Roster

The Helpline shall be staffed in shifts by designated duty officers under the overall supervision of the Coordinator, Equal Opportunity Centre. The roster shall be reviewed and updated periodically by the Coordinator.

4. Operating Procedure

- Every call, message, or complaint received on the Helpline shall be logged in the Helpline Register / online portal with date, time, nature of the complaint, and action taken.
- The duty officer shall record the complaint and immediately inform the Coordinator, Equal Opportunity Centre, for onward action by the Equity Committee under Regulation 8.
- Information received on the Helpline shall be forwarded to the police authorities concerned forthwith if, prima facie, a case under the penal laws is made out, in accordance with Regulation 6(2).
- The identity of the stakeholder reporting an incident shall be kept strictly confidential if such confidentiality is requested, in accordance with Regulation 6(3).
- The stakeholder reporting the incident, whether victim or witness, shall be protected against retaliation or victimisation, in accordance with Regulation 7(h).
- A monthly summary of calls/complaints received on the Helpline (without disclosing identity, where confidentiality is sought) shall be placed before the Equity Committee in its bi-annual meeting.

5. Confidentiality and Data Protection

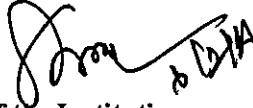
All records, registers, and electronic logs of the Helpline shall be maintained securely and accessed only by the Coordinator and duty officers on a need-to-know basis. No identifying information of an aggrieved person shall be disclosed to any third party without the express consent of the aggrieved person, except where disclosure to police or statutory authorities is mandated by law.

6. Linkage with the Equity Committee

The Helpline shall function as the first point of contact for stakeholders in distress and shall feed directly into the grievance redressal mechanism of the Equity Committee constituted under Regulation 5(5)-(6). The Coordinator shall ensure that every actionable complaint received on the Helpline is placed before the Equity Committee within the timelines prescribed under Regulation 8.

7. Review

The functioning of the Equity Helpline shall be reviewed by the Equity Committee in each of its bi-annual meetings, and a summary of its performance shall form part of the bi-annual report of the Equal Opportunity Centre published by the end of January and July every year, in accordance with Regulation 5(13).


Head of the Institution

Principal
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Kinathukadavu, Coimbatore-642109

Copy for information and necessary action to:

- Coordinator, Equal Opportunity Centre
- All Members of the Equity Committee
- All Duty Officers named in the Roster (Para 3)
- Registrar / Controller of Examinations
- All Hostel Wardens / Chief Security Officer
- Notice Boards and Institution Website
- Affiliating University (if applicable)
- Guard File