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**AKSHAYA**  
COLLEGE OF ENGINEERING AND TECHNOLOGY  
(Approved by AICTE, Recognized by UGC and Affiliated to Anna University)  
(Accredited by NAAC - I and Approved by NBA, UGC Programme of CBE & TECH)  
Kinnathurkudavu, Coimbatore-642109. www.akcoltdbo.edu.in



Academic Year 2024-2025 (Even Semester)

**EQUAL OPPORTUNITY CELL COMMITTEE**

**Minutes of the Meeting**

Date: 17-10-2024



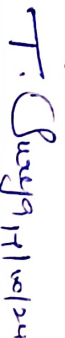
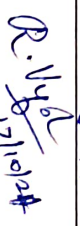

Name of the meeting : Equal Opportunity Cell Committee Meeting

Date & Time of Meeting : 17-10-2024 & 11.30 am

Agenda of Meeting : 1. Scholarship schemes for SC/ST students 2. Guidelines for Registration 3. One Time Registration Generation  
4. Inauguration of the EOC Cell

Meeting was chaired by: Dr.R.Ravindran/Principal

Members Present:

Sl. No.	Name	Designation	Position	Signature
1	Dr.R.Ravindran	Principal	Chairperson	 17/10/24
2	Dr.K.Sivasankari	Vice Principal	Vice Chairperson	 17/10/24
3	Dr.T.Surya	Assistant Professor / ECE	Advisor & Member	 17/10/24
4	Dr. R. Vignesh	Associate Professor / Civil	Member	 17/10/24
5	Mr.Rajendran.P	Office Superintendent	Member	 17/10/24

The following points were discussed in the meeting

S.No.	Decision(s) Taken	Responsible Authority	Target date
1.	The Principal inaugurated the Equal Opportunity Cell and addressed on the aims & objectives of the cell.	-	-
2.	The established committee members were introduced to the students.	-	-
3	Mr. P. Rajendran addressed students on the scholarship and benefit schemes provided by the State / Central Government and private organization groups.	-	-

*S. Akilandeshwari*  
Prepared by

[Akilandeshwari. J]

Approved by

*S. Ravi*  
Dr. P. RAVINDRAN M.Tech., Ph.D.,  
PRINCIPAL

Akshaya College of Engineering and Technology  
Kinathukadavu, Coimbatore - 642 109.

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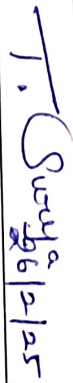

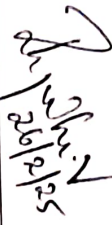




Academic Year 2024-2025 (Even Semester)  
**EQUAL OPPORTUNITY CELL COMMITTEE**  
**Minutes of the Meeting**

Name of the meeting : Equal Opportunity Cell Meeting  
Date & Time of Meeting : 26-02-2025 & 1.15 pm  
Agenda of Meeting : 1. Scholarship schemes for students 2. Common grievances faced 3. Policy functions, Roles and implementation 4. Action Taken for implementation.


Meeting was chaired by: Dr.R.Ravindran/Principal

Members Present:

Sl. No.	Name	Designation	Position	Signature
1	Dr.R.Ravindran	Principal	Chairperson	
2	Dr.K.Sivasankari	Vice Principal	Vice Chairperson	
3	Dr.T.Surya	Assistant Professor / ECE	Advisor & Member	
4	Dr. R. Vignesh	Associate Professor / Civil	Member	
5	Mrs. V.Priyadharshini	Assistant Professor / Senior Grade/CSE	Member	
6	Mr.Rajendran.P	Office Superintendent	Member	

The following points were discussed in the meeting

S.No.	Point(s) Discussed	Responsible Authority	Target date
1.	Dr. T.Surya [AP, ECE] presented students on the policy functions, roles and implementation of the Cell.	-	-
2.	Principal discussed on the plans and initiatives to improve the students among the student group.	-	-
3	Common grievances like inferiority complex, need for knowledge enhancement and communication barrier faced by the students were discussed.	-	Continuous
4	Some highlighted problems faced were addressed with amicable solution to the problems were resolved. <ul style="list-style-type: none"><li>• Academic pressure due to lower educational background,</li><li>• Lack of access to quality support systems,</li><li>• Financial difficulties and</li><li>• Lack of technical skills and sources.</li></ul>	All the Members	Continuous
5	Principal requested the members of EOC to motivate students to organize or take part in the Student out bound activities or Social welfare programs.	Dr. R. Vignesh [ASP/Civil]	Continuous

  
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[J. Akilandeshwari]

  
Approved by

Dr. R. RAVI PRASAD, M.Tech., Ph.D.,  
PRINCIPAL

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Date: 03.03.2025

Action Taken Report

The Action taken report on the Minutes of meeting held on 03.03.2025 at 12:45 P.M in the Principal's Cabin.

Sl. No.	Decision(s) Taken	Action(s) taken	Responsible Authority	Status	Date of Completion / Implementation
1.	Counselling session	One-on-One counselling sessions for students are planned once a month.	Dr.T.Surya [AP/ECE]	Under progress	15.03.2025
2.	Work Shop	A workshop and seminar sessions with the professionals has been scheduled to help students enhance their personality traits and strengthen their core abilities.			15.03.2025
3.	Hand on Training	Student's hands-on training and skill development programs have been designed to meet their specific needs.			30.04.2025
4.	Communication training	Advanced communication training is being organized for students with a specific focus.	Mr. Rajendran [Office Superintendent]	Under progress	30.04.2025
5.	Tutoring or Mentorship programs	<ul style="list-style-type: none"> <li>Students were assigned with the mentor to monitor their needs and mental disturbances caused.</li> <li>Schedules for intensive 1:1 care for the students were being constructed and organized.</li> </ul>			Continuous
6.	Seminar	Women's empowerment programs for gender personality development were scheduled.			23.05.2025

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[J. Akilandeswari]

Approved by *[Signature]*  
20/03/2025